



NorCal Continuum of Care™

HMIS/ CE Committee Meeting Minutes

July 9, 2021

10:30 am – 12 pm

Via Teleconference

1. **Call to Order/Quorum Established/Introductions**

Meeting was called to order at 10:34 am by Kintay Johnson, Committee Co-Chair. Quorum was established.

Members Present: Kintay Johnson (Del Norte), Tammy Muldoon (Sierra), Maddelyn Bryan (Siskiyou), Grace Poor (Lassen), and John Cravens (Shasta).

Non-Voting Members Present: Aimee Heaney, Kristen Quade, Kevin O'Connell, Orlando McElmurry, Stacy Watson, Laurie Marsh, David Colefield and Roy Jackson.

Lead Agency: Hollie Zander, Trisha Boss, Paul Tunison and Shannon Goodwin.

2. **Public Comments (limited to 3 mins. per comment)**

No public comments were received.

3. **Approval of Meeting Minutes**

John Cravens made a motion to approve minutes from June 11, 2021 as submitted, seconded by Maddelyn Bryan. Roll call was taken, all approved and none opposed.

4. **Action**

I. Amended Coordinated Entry Addendum

Trisha Boss reviewed the amended coordinated entry addendums. Maddelyn Bryan indicated that the coordinated entry access point for Siskiyou County, Health Services Office, should be changed to Human Services Office. Kristen Quade indicated that the phone number of lead/youth coordinated entry access point for Plumas County, PCIRC, is incorrect and suggested it be changed.



Grace Poor made a motion to approve the amended coordinated entry addendums with the suggested edits, seconded by Aimee Heaney. Roll call was taken, all approved, and none opposed.

5. Discussion

I. Access Points

Hollie Zander gave a brief overview of the standing items on the agenda and requested the board members give an update on these standing items each month. Hollie opened the board up for discussion.

II. Housing Interventions

Maddelyn Bryan updated that they received noncompetitive and competitive funding in the amount of around 8 million dollars for a supportive housing project. They are looking forward to that project and it is the first supportive housing project for Siskiyou.

III. Outreach Teams

Aimee Heaney inquired if lead agency has a roster of each participating county's outreach teams for counties to collaborate and share ideas. Hollie suggested each county share their outreach team's contact information at the next meeting.

IV. HMIS Data Sharing

Grace Poor introduced the item. Lassen County is working on a project where data is being coordinated between Behavioral Health and the criminal justice system to see where gaps are regarding clients who cross over in multiple systems. There is a need for an outside 3rd party to access HMIS personal identifying data to identify the crossover. Kevin O'Connell from O'Connell Research shared the intent of the HMIS data sharing. Hollie Zander suggested more clarity in writing is needed regarding the details of the project, information about the agency and what type of data they are looking for so more research can be done.

6. County Updates

Roy Jackson, Del Norte, shared there was a meeting with Paul Tunison this week to go over the bi-name list. Paul will be doing training with staff on Monday in Del



Norte at the Department of Health and Human Services. All of Paul's support is appreciated.

Maddelyn Bryan, Siskiyou, shared on Tuesday HHAP Round 2 county allocation for rental assistance went before the board and was approved in the amount of about \$114,000.

7. Lead Agency Updates

HMIS/CES Presentation

Hollie Zander gave a presentation on the process of moving coordinated entry from access points to outreach and plans for the next steps. These steps include, initiating a process for centralized access through HMIS, identifying resources and local outreach groups, coordinating access through regular local outreach team meetings, and ongoing service coordination.

Hollie Zander explained the Emergency Housing Voucher ("EHV") and CE referral process and the plan for local outreach team meetings. Some of the topics to be covered in these meetings include, weekly review of By-Name list with local outreach case managers, planning for client contact, connecting with a housing intervention, discussing outcomes and HMIS updates for participant data

Roy Jackson inquired on the CES flyer/ template project. Paul Tunison offered to share the Shasta County Resource Packet as a guide to help identify resources to utilize as access points for CES/ HMIS.

8. Discussion Items for Next Meeting

No discussion items for next meeting shared at this time.

9. Adjournment

Aimee Heaney made a motion to adjourn the meeting at 11:43 am, seconded by Maddelyn Bryan. Roll call vote was taken, all approved, and none opposed.

Next Meeting
August 13, 2021
10:30 am – 12 pm