**SHASTA COUNTY COMMISSION ON AGING**

**Minutes for August 16, 2024**

Shasta County Administration Center

1450 Court Street, Room 311

10:00 AM

**Call to order 10:00 am**

**Commissioners Present: Kristie Matthews, Bonnie Simmons, Carolyn Gomes**

**Commissioners Absent:**

**Others present: Cindy Lane, Henry Cuenca**

**Approve the minutes**: July 2024: Motion to approve by Carolyn Gomes, seconded by Bonnie Simmons. Approved.

**Chair Updates**: District 5 representative, Bonnie Giles, has resigned due to work restrictions.

We have 5 open seats that need to be filled. There are 2 applications for district 4 that have still not been moved forward for review by the district 4 supervisor. Kristie may have some leads for City of Redding. There is possibly some interest in district 3. Carolyn has reached out to some people to try to recruit. If anyone has any names we can mention to the supervisors or city managers, let Kristie know.

**Bylaws and Policies & Procedures Updates:** Thank you Bonnie for spearheading the edits. Read through before submission. Vote to accept the bylaws: Bonnie motions and Carolyn seconded to submit finalized bylaws to the Clerk of the Board to present to the Shasta County Board of Supervisors. Approved.

**Discussion: Tools and Budget for Commission on Aging:** A budget is needed to function properly. This request may be presented to the Board of Supervisors at an upcoming BOS meeting. $20,000 will be requested. It will be used for such items, (but not limited to), as an attorney when needed, to attend senior related events and represent the Shasta County Commission on Aging, to be able to send a representative to state meetings/conferences associated with seniors, county assigned secured laptop for meetings, internet access, etc.

**Reports from Commissioners: N/A**

**Adjournment**: 11:14am

**Next meeting date:** September 20, 2024 @ 10am