

**Leslie Morgan**  
**Shasta County Assessor-Recorder**  
**1450 Court St. Ste. 208-A**  
**Redding, CA 96001**  
**Phone: (530) 225-3640**  
**Fax: (530) 225-5673**  
**PersonalProperty@shastacounty.gov**

## **Business Assessment Update Form**

If you have a change in the Assessee Name, DBA, or Mailing Address and/or status (Closed, Sold, or Moved) of your Business, please complete the following. Also, please include any documentation that will verify the information documented. If you need assistance in completing this form, please call (530) 225-3640.

Assessee Name: \_\_\_\_\_ Assessment No.: \_\_\_\_\_

DBA: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Please list additional assessments for mailing address change: \_\_\_\_\_

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If applicable, please enter ...      Date Closed: \_\_\_\_\_      Date Sold: \_\_\_\_\_      Date Moved: \_\_\_\_\_

**NOTE: If you Closed, Sold, or Moved your business, changes will be valid for the subsequent lien date.**

**If Closed**, what did you do with the business equipment? \_\_\_\_\_

**If Sold**,      Buyer's name: \_\_\_\_\_

                    Address: \_\_\_\_\_

                    City / State / Zip: \_\_\_\_\_

**If Moved**,      New address: \_\_\_\_\_

                    City / State / Zip: \_\_\_\_\_

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Authorized signature: \_\_\_\_\_      Date: \_\_\_\_\_

Printed name: \_\_\_\_\_      Title: \_\_\_\_\_